

Post Graduate Diploma in Human Resource Management

Semester 1

MU0013 – HR Audit - 4 Credits

(Book ID: B1735)

Assignment (60 Marks)

Note: Each main question carries 10 marks. Answer all the questions.

Q1. Describe the components of human resource development audit. (10 marks)

Q2. Explain the need for HR audit. (10 marks)

Q3. Describe employee orientation programs. (10 marks)

Q4. Explain the importance of audit of training. (10 marks)

Q5. (a) What is HR scorecard? (5 marks)

(b) What are the steps in HR scorecard approach? (5 marks)

Q6. What are the different aspects of workplace policies and practices that need to be considered by employers? (10 marks)



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Master of Business Administration- MBA Semester 3

MB00 50 – Research Methodology - 4 Credits

(Book ID: B1700)

Assignment Set - 1 (60 Marks)

Note: Assignment Set -1 must be written within 6-8 pages. Answer all questions.

- Q1. Explain the steps involved in a research process. 10 marks
(300 - 350 words)
- Q2. What are descriptive research designs? Explain the different kinds of descriptive research designs. 10 marks
(300 - 350 words)
- Q3. Explain the concepts of reliability, validity and sensitivity. 10 marks
(300 - 350 words)
- Q4. Explain the questionnaire design process. 10 marks
(300 - 350 words)
- Q5. The procedure of testing hypothesis requires a researcher to adopt several steps. Describe in brief all such steps. 10 marks
(300 - 350 words)
- Q6. a. What are the different kinds of research reports available to the researcher? 5 +5 = 10 marks
(200 - 250 words each)
- b. What should be the ideal structure of a research report?



Master of Business Administration- MBA Semester 3

MB 0051: "Legal Aspects of Business

(4 credits)

(Book ID: B1725)

Assignment (60 Marks)

Note: Answer all questions (with 300 to 400 words each) must be written within 6-8 pages. Each Question carries 10 marks **6 X 10=60**

Q1. What are the sources of Indian law? Discuss any one important source of law and justify why it is important. 5+5 = 10 marks

Q2. What is a contract? Which test would you apply to ascertain whether an agreement is a contract? 5+5=10 marks

Q3. Write short notes on:

- a. Agent and agency
- b. Bailor and bailee

5+5= 10 marks

Q4. What is the meaning of dissolution of firm? Is it different from dissolution of partnership? 6+4=10 marks

Q5. What do you mean by negotiable instruments? Explain the difference between bill of exchange and promissory note. 10 marks

Q6. Discuss the provisions of Right to information act, 2005 and information technology act, 2000. 10 marks

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Semester 1**

MU0010 – Manpower Planning and Resourcing - 4 Credits

(Book ID: B1765)

Assignment (60 Marks)

Note: Each main question carries 10 marks. Answer all the questions.

- Q1. (a) What is manpower planning? (4 marks)
(b) Explain the factors affecting manpower planning. (6 marks)

Q2. What are the inputs provided by HR for manpower planning?
(10 marks)

Q3. What are the problems in manpower planning?
(10 marks)

- Q4. (a) What is resourcing strategy? (4 marks)
(b) Explain any two components of resourcing strategy. (6 marks)

- Q5. (a) Explain the benefits of an induction program. (5 marks)
(b) What are the types of induction? (5 marks)

Q6. Explain the importance and driving factors of talent engagement.
(10 marks)



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MU0011 - Management and Organisational Development - 4 Credits

(Book ID: B1726)

Assignment (60 Marks)

Note: Each main question carries 10 marks. Answer all the questions.

- Q1. (a) What is Organisational development (OD)? (5 marks)
(b) What are the characteristics of OD? (5 marks)
- Q2. What is the role of OD professional in organisations? (10 marks)
- Q3. Describe the levels of diagnosis in organisations. (10 marks)
- Q4. Write short notes on Team Development Interventions. (10 marks)
- Q5. Explain the impact and benefits of Technology in Organisations. (10 marks)
- Q6. Write a brief note on Emerging Trends in OD. (10 marks)

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MU0012 – Employee Relations Management - 4 Credits

(Book ID: B1734)

Assignment (60 Marks)

Note: Each main question carries 10 marks. Answer all the questions.

- Q1. Explain the meaning and importance of employee relations management. (10 marks)
- Q2. Describe the different levels of strategy in an organization. (10 marks)
- Q3. (a) What are the types of conflicts? (5 marks)
(b) What methods are used to resolve conflicts in organizations? (5 marks)
- Q4. Explain the importance of Human Resource Information Systems. (10 marks)
- Q5. (a) What is meant by grievance? (3 marks)
(b) Explain the steps in grievance redressal system. (7 marks)
- Q6. Explain the meaning and objectives of trade union. (10 marks)